



WOKINGHAM BOROUGH COUNCIL

A Meeting of the **OVERVIEW AND SCRUTINY
MANAGEMENT COMMITTEE** will be held at the Civic
Offices, Shute End, Wokingham RG40 1BN on
MONDAY 7 SEPTEMBER 2015 AT 7.30 PM

A handwritten signature in black ink, appearing to read 'Andy Couldrick', written in a cursive style.

Andy Couldrick
Chief Executive
Published on 27 August 2015

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Our Vision

A great place to live, an even better place to do business

Our Priorities

Improve educational attainment and focus on every child achieving their potential

Invest in regenerating towns and villages, support social and economic prosperity, whilst encouraging business growth

Ensure strong sustainable communities that are vibrant and supported by well designed development

Tackle traffic congestion in specific areas of the Borough

Improve the customer experience when accessing Council services

The Underpinning Principles

Offer excellent value for your Council Tax

Provide affordable homes

Look after the vulnerable

Improve health, wellbeing and quality of life

Maintain and improve the waste collection, recycling and fuel efficiency

Deliver quality in all that we do

MEMBERSHIP OF THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Councillors

Tim Holton (Chairman)	Michael Firmager (Vice-Chairman)	Prue Bray
UllaKarin Clark	Kate Haines	Pauline Helliar-Symons
John Jarvis	Norman Jorgensen	Dianne King
Ken Miall	Malcolm Richards	Shahid Younis

Substitutes

Laura Blumenthal	Lindsay Ferris	Abdul Loyes
Rachelle Shepherd-DuBey		

ITEM NO.	WARD	SUBJECT	PAGE NO.
21.		APOLOGIES To receive any apologies for absence	
22.		MINUTES OF PREVIOUS MEETING To confirm the Minutes of the Meeting held 27 July 2015.	7 - 12
23.		DECLARATION OF INTEREST To receive any declarations of interest	
24.		PUBLIC QUESTION TIME To answer any public questions A period of 30 minutes will be allowed for members of the public to ask questions submitted under notice. The Council welcomes questions from members of the public about the work of this committee. Subject to meeting certain timescales, questions can relate to general issues concerned with the work of the Committee or an item which is on the Agenda for this meeting. For full details of the procedure for submitting questions please contact the Democratic Services Section on the numbers given below or go to www.wokingham.gov.uk/publicquestions	
25.		MEMBER QUESTION TIME To answer any member questions	
26.		BALANCED SCORECARD 2015/2016 QUARTER 1 To consider the new format Balanced Scorecard for the 1 st quarter of the 2015/2016 financial year.	To Follow

27.	<p>OPEN GREEN SPACES - UPDATE</p> <p>To receive a presentation from Josie Wragg, Head of Community Services and Pete Baveystock, Service Manager Cleaner and Greener Services on:</p> <ul style="list-style-type: none"> • Issues addressed since the last meeting; • Successes since the last briefing; • Procurement of the new Contract; • Future Considerations. <p>Councillor Angus Ross, Executive Member for Environment has also been invited to attend.</p> <p>The Committee had requested an update on the contract specification at its meeting on 24 March 2015.</p>	13 - 22
28.	<p>DISCUSSION WITH COUNCILLOR ROSS - EXECUTIVE MEMBER FOR ENVIRONMENT</p> <p>To question Councillor Ross, Executive Member for Environment on Council activities within his portfolio and upcoming issues.</p> <p>A list of the Executive Member for Environment's specific portfolio responsibilities is attached.</p>	23 - 24
29.	<p>HIGHWAYS AND TRANSPORT SERVICE REVIEW - UPDATE</p> <p>To consider an update on the review of the Highways and Transport Services as requested by the Committee at the 24 March 2015 meeting.</p>	25 - 28
30.	<p>CONSIDERATION OF THE CURRENT EXECUTIVE FORWARD PROGRAMME</p> <p>To consider the current published version of the Executive Forward Programme</p>	29 - 38
31.	<p>COMMITTEE WORK PROGRAMMES</p> <p>To discuss the work programme of the Overview and Scrutiny Management Committee and Overview and Scrutiny Committees</p>	39 - 66
32.	<p>UPDATE REPORTS FROM CHAIRMEN OR NOMINATED MEMBER OF THE OVERVIEW AND SCRUTINY COMMITTEES</p> <p>For the Chairman or nominated Member of the Committee to report back in its activities including any requests to undertake reviews.</p>	67 - 68

33.

**ANY OTHER ITEMS WHICH THE CHAIRMAN
DECIDES ARE URGENT**

A Supplementary Agenda will be issued by the Chief Executive if there are any other items to consider under this heading

CONTACT OFFICER

Kevin Jacob
Tel
Email
Postal Address

Principal Democratic Services Officer
0118 974 6058
kevin.jacob@wokingham.gov.uk
Civic Offices, Shute End, Wokingham, RG40 1BN

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MINUTES OF A MEETING OF THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE HELD ON 27 JULY 2015 FROM 7.30 PM TO 8.50 PM

Committee Members Present

Councillors: Tim Holton (Chairman), Michael Firmager (Vice-Chairman), Lindsay Ferris, Pauline Helliar-Symons, John Jarvis, Norman Jorgensen, Ken Miall, Malcolm Richards and Shahid Younis

Officers Present

Kevin Jacob, Principal Democratic Services Officer
Julie Holland, Service Manager, Business Improvement

9. APOLOGIES

Apologies for absence were submitted from Prue Bray, (substituted by Lindsay Ferris) and UllaKarin Clark.

10. MINUTES OF PREVIOUS MEETING

The Minutes of the meeting of the Committee held on 1 June 2015 were confirmed as a correct record and signed by the Chairman.

11. DECLARATION OF INTEREST

There were no declarations of interests.

12. PUBLIC QUESTION TIME

There were no public questions.

13. MEMBER QUESTION TIME

There were no Member questions.

14. BALANCED SCORECARD 2014/2015 QUARTER 4

The Committee considered a report a report on Agenda pages 17 to 26 which set out details of the Council's performance as measured by a series of performance indicators for Quarter 4 of the 2014/2015 financial year. It was confirmed that this was last time the Balanced Scorecard report would be presented in the current format prior to the redesigned scorecard coming into effect.

Julie Holland, Service Manager Business Improvement presented the report and highlighted that out of a total of 64 performance indicators, 50 or 75% had a 'green' status and were meeting the agreed target, 9 were 'amber' and 5 had a 'red' status and were below target. Members were reminded that each indicator had a commentary which gave more context and if a target was not being achieved, the corrective action being taken to improve performance.

The Committee then discussed the Quarter 4 report and a summary of the points raised during the discussion is set out below:

- With reference to Indicator 2 – Turnover of Staff, a number of Members of the questioned how the target of 10-15% had been arrived at and some concerns were expressed that even 10% represented a relatively high rate of staff turnover;
- A general observation was made that the Committee should consider increasing the level of challenge in its consideration of the appropriateness of particular targets and

whether they had been set at too low or too high level. It was also felt that it would be helpful for the Committee to have a clear idea of how the targets had been agreed including the involvement in that process by the relevant Executive Member;

- With regard to Indicator 8 – Looked After Children who have three or more placements within the year it was noted that press coverage indicated that such children often had to cope with the additional disruption of changing schools. Nationally Looked After Children tended to perform less well academically and Members were concerned that appropriate measures were in place locally to support them;
- Members referred to the changes the Government had made to Housing Benefit and questioned whether there was any data to suggest whether this national policy change had impacted on the number of households becoming homeless;
- The high rates of Council Tax collection by the Council were noted and it was felt that was a significant achievement worth recognising;
- With regard to Indicator 59 - the number of dwellings permitted which were considered to be countable within the 5 year land supply, Members sought reassurance that sufficient homes would be delivered to meet the land supply targets;

Julie Holland agreed to look into the areas raised by the Committee including the process by which targets had been agreed. The Committee was reminded that the revised Balanced Scorecard report was significantly shorter and different in presentation than the previous model and contained stronger links to the Council's priorities.

The Chairman commented that as part of the Committee's role to hold Executive Members to account, Executive Members would in due course be invited to attend future meetings of the Committee. This would 1) allow the Committee to ask them questions relating to the performance and operation of Council services within their portfolios including performance as reported via the Balanced Scorecard and 2) provide an opportunity for the Executive Member to highlight and share issue relating to their service area priorities.

Kevin Jacob commented that it was anticipated that the Health Overview and Scrutiny Committee would if it felt appropriate, invite the Executive Member for Health and Wellbeing to attend its meetings and that the Children's Services Overview and Scrutiny could also invite the Executive Member for Children's Services to attend its meetings.

After discussion, it was agreed that a final decision on the scheduling of the invitations to attend the Committee should be made in light of any areas of concern or interest highlighted within the 2015/2016 Quarter 1 Balanced Scorecard.

RESOLVED:

- 1) That the 2014/2015 Quarter 4 scorecard of performance indicators be noted;
- 2) That further information in respect of the questions and issues raised by the Committee be circulated to Members outside of the meeting.

15. CONSIDERATION OF THE CURRENT EXECUTIVE FORWARD PROGRAMME

The Committee considered a copy of the Executive Forward Programme as set out on Agenda pages 27 to 35.

The Chairman referred to the expected decision in relation to the Council's Library Offer on page 31 of the Agenda, (WBC755) which was scheduled to be considered by the Executive on 24 September 2015. He suggested that the Library Offer was an issue that could be of potential interest for the Committee to consider at its September meeting. The

Committee was informed that he had had an initial discussion with Councillor Pauline Jorgensen, the relevant Executive Member who had indicated that she was open to the possibility of the Committee considering information on the item.

In relation to Local Planning Enforcement Plan, (WBC774) it was noted that the plan was due to be considered by the Executive at its meeting on 30 July 2015. In response to a question, Kevin Jacob commented that if the Members were minded to seek a follow up on the implementation of the Plan after it had been agreed by the Executive they could do so either through the Overview and Scrutiny Management Committee or via the Community and Corporate Overview and Scrutiny Committee. Members would need to come to a view as to when they felt a reasonable amount of time had passed for them to be able to gain an accurate picture of the implementation.

RESOLVED:

- 1) That the Executive Forward Programme be noted;
- 2) That the further information on WBC755 – Library Offer be brought to the 7 September meeting and the item added to the Committee’s work programme.

**16. HOUSE OF MULTIPLE OCCUPATION - OVERVIEW AND SCRUTINY REVIEW
SUGGESTION FROM COUNCILLOR PARRY BAATH**

The Committee considered an overview and scrutiny review request submitted by Councillor Parry Baath as set out on Agenda pages 37 to 39 which asked for an overview and scrutiny review request to be undertaken into the Council’s approach to houses of multiple of occupation, (HMOs). The Committee also considered a supplementary briefing note on HMO prepared by Clare Lawrence, Head of Development Management and Regulatory Services that had been published and circulated after the main Agenda had been circulated.

In discussing the request, a number of Members commented that residents in their own Wards had raised similar concerns and complaints regarding houses of multiple occupation and they agreed that the issue was of current local concern that was becoming more common. Members felt that the issue was of sufficient importance to warrant further investigation. In discussion the following points were raised:

- If the issue was taken any further the policies of other local authorities should be examined for evidence of best practice;
- It was felt that there were potentially gaps in the Council’s response to the increase in HMOs within the Borough;
- There was a need to look at the different criteria and definitions of HMOs that existed within public protection, licensing and planning legislation. For instance would a property occupied by an extended family of more than 7 people constitute a HMO or was it necessary that the occupiers were privately renting to constitute a HMO? What were the different requirements for HMOs and other accommodation such as guest houses?
- There were important issues and risks associated with fire safety when properties were converted into HMOs that needed to be considered;

After discussion it was felt that Councillor John Kaiser, the Executive Member for Planning and Highways should be asked to consider the development of additional local policies on Houses of Multiple Occupation and to report back to the Community and Corporate Overview and Scrutiny Committee on his conclusions.

RESOLVED:

1) That the Executive Member for Planning and Highways be requested to consider the development of additional local policies on Houses of Multiple Occupation;

2) That the Executive Member for Planning and Highways be requested to report back on the outcome of this consideration to a future meeting of the Community and Corporate Overview and Scrutiny Committee.

17. COMMITTEE WORK PROGRAMMES

The Committee considered its forward work programme and that of the Overview and Scrutiny Committees as set out on Agenda pages 41 to 69.

Kevin Jacob reported the following potential additional items to the Agenda for the 7 September 2015 Overview and Scrutiny Management Committee:

- Balanced Scorecard Quarter 1 2015/2016
- Library Offer
- Update on Highways and Transport Services Review
- New Grass Cutting Contract Briefing

It was noted that the Community Partnerships Overview and Scrutiny Committee and Corporate Services Overview and Scrutiny Committee had been amalgamated and a new Community and Corporate Overview and Scrutiny Committee established at the Council meeting on 23 July 2015. References within the work programme to the Corporate Services Overview and Scrutiny Committee now referred to the Community and Corporate Overview and Scrutiny Committee.

Councillor Pauline Helliar-Symons referred to the expected future work programme of the Children's Services Overview and Scrutiny Committee.

Councillor Norman Jorgensen in speaking to the future work programme of the Community and Corporate Overview and Scrutiny Committee highlighted that in September the Committee would be receiving further and more specific information in relation to the business case for the regeneration of Wokingham Town Centre and in November would be updated on the potential impact of the Government's extension of the Right to Buy Scheme.

Councillor Ken Miall in referring to the future work programme of the Health Overview and Scrutiny Committee highlighted that the Committee would at its September meeting receive a briefing on the closure of the Independent Living Fund. The impact of the fund had the potential to have a significant financial impact on the Council. He commented that it was intended to invite Councillor Julian McGhee-Sumner, Executive Member for Health and Wellbeing to the meeting.

RESOLVED: That the current Work Programme of the Overview and Scrutiny Management Committee and the Overview and Scrutiny Committees be noted, subject to the additions set out above.

18. UPDATE REPORTS FROM CHAIRMEN OR NOMINATED MEMBER OF THE OVERVIEW AND SCRUTINY COMMITTEES

Councillor Ken Miall referred to the activities of the Health Overview and Scrutiny Committee as set out in his written report which had been included on page 71 of the Agenda.

Councillor Norman Jorgensen referred to his report on the activities of the Corporate Services Overview and Scrutiny Committee which had been published and circulated separately from the main Agenda and also referred to the previous points he had made relating to the September meeting of the new Community and Corporate Overview and Scrutiny Committee.

It was noted that both Committees had considered the matters and scrutiny review requests referred to them by the Overview and Scrutiny Management Committee at its meeting on 1 June 2015.

Councillor Pauline Helliar-Symons provided a verbal update on the meeting of the Children's Services Overview and Scrutiny Committee on Tuesday 21 July 2015. The meeting had been well attended with a number of members of the public present to ask questions regarding the provision of sufficient primary school places in Earley. The following key points from the meeting were highlighted:

The Committee had considered reports on the Draft Primary School Provision Strategy for 2015-2018 and the Primary Place Planning and Allocation Process. The item on Primary Place Planning and Allocation Processes followed a request from the Overview and Scrutiny Management Committee that it look at the issue of primary school place allocations as a result of an overview and scrutiny review suggestion submitted by Councillor David Chopping.

The Committee had noted the intention of Councillor Ian Pittock to establish a Member task and finish group to oversee the development of the Draft Primary School Provision Strategy and had appointed Councillor Ken Miall as the representative of the Children's Services Overview and Scrutiny Committee on the task and finish group. In considering and discussing the report, the Children's Overview and Scrutiny Committee had noted the measures used by the Council to try and estimate the demand for school places and the problems that had arisen in the Earley area in the current admissions round whereby some 30 parents had been unable to secure places at their preferred primary schools for entry in September 2015. The Committee was also informed of the measures put in place to identify and act on misleading applications for school places and the actions which were planned to create additional capacity within Reception and Year 1 in seven Earley schools for the 2016/2017 academic year. Overall, the Committee had been reassured that the problems identified in the two reports were being addressed.

The Committee had also considered a report on the development, purpose and function of the Multi Agency Safeguarding Hub, (MASH). The role of such multi agency hubs was to make it possible for all professionals working with children to identify risk early and put in place plans to address them. In this way the risks of a child slipping through the safeguarding net could be mitigated. Councillor Helliar-Symons commented that this was part of the improvement in the way in which the Council worked with other partners such as the police and NHS in sharing information.

Councillor Helliard-Symons also stated that the Children's Services Overview and Scrutiny Committee has been informed that the Council had been successful in meeting the challenge of recruiting sufficient children's social workers through the recruitment of five staff from Australia.

Finally, Members of the Overview and Scrutiny Management Committee were informed that the issue of the effect of the Government's planned implementation of 30 hours free nursery provision had been discussed. Members of the Committee had been concerned about the effect of the proposals on nurseries within the Borough because of the increases in their costs. It has been noted that Officers were preparing an consultation response to the Government on the issue.

RESOLVED: That the reports of the Overview and Scrutiny Chairman and the actions outlined within their reports be noted.



**PRESENTATION TO
OVERVIEW & SCRUTINY
MONDAY 7TH SEPTEMBER**



**WOKINGHAM
BOROUGH COUNCIL**

Purpose of Briefing

- Issues addressed from last briefing
- Successes since last briefing
- Procurement of new Contract
- Future Considerations



Issues Addressed from Last Briefing

- **Concerns / Issues Raised:**
- Flexibility of cuts - verges / open spaces / sports pitches
- Partnership approach to introduce “friends of” scheme to build on “adopt a street”
- Grass collection will form part of the new regime in some areas to prevent unsightly accumulations
- Long grass regimes will not affect highway drainage systems
- Specific Contract machinery would be too prescriptive but tenderers would be asked for suggestions and marked accordingly



Update from Last Briefing

- Cleaner & Greener Team formed 9th March
- Robust management of current Contract
 - Flexibility around cutting regimes
 - Ability to utilise resources on other functions
- Worked in partnership with sports pitch users
 - Ensure quality of surface doesn't affect usage
 - Closer working relationship with users



Successes since last Briefing

- Variable cutting regime
- Wild flower areas
- Increased biodiversity
- Positive feedback from users - 20 + compliments



Successes since last Briefing

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WOKINGHAM
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Successes since last Briefing

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WOKINGHAM
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Procurement of new Contract

- Outcome based Contract
- Not prescriptive on inputs but judged on outcomes
- Proactive on low level vegetation
- Competitive tender process with upper cap
- Joint procurement with RBW&M
- Contract starts 1st April 2016 (10.5 years)
- Flexibility to meet challenges
- 21 key tasks



Future Considerations

- Devolution
- Meeting new demands
- Flexibility
- Partnership working
- Managing resources
- Customer requirements





Questions



5.2.10 Executive Member for Environment Responsibilities

5.2.10.1

To oversee the work of the Environment Service and all of the Council's environmental functions within that service.

5.2.10.2

To identify and address flooding problems within the Borough.

5.2.10.3

To oversee the production of a flooding strategy and the link this has to the Core Strategy.

5.2.10.4

Responsible for overseeing waste collection and recycling services.

5.2.10.5

To oversee the development of a Carbon Reduction Plan.

5.2.10.6

To represent the Council on the Re3 Waste Management Board.

5.2.10.7

To be the Executive Member responsible for overseeing appropriate playground provision.

5.2.10.8

To take the leading role in developing partnerships with other partner agencies and to make representations to central government, regional government etc as appropriate.

5.2.10.9

To oversee the Sports Development Strategy.

5.2.10.10

Responsible for overseeing the Public Rights of Way function.

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Agenda Item 29.

TITLE	Review of Delivery Options for the Highways and Transport Service
FOR CONSIDERATION BY	Overview and Scrutiny Management Committee on 7 September 2015
WARD	None Specific
DIRECTOR	Heather Thwaites, Director of Environment

OUTCOME / BENEFITS TO THE COMMUNITY
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A high quality and cost effective highways and transport service
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RECOMMENDATION

- | |
|---|
| <ol style="list-style-type: none">1) Note the progress of the project;2) Consider lines of enquiry or requests for further information to Officers in advance of a more detailed report to the November meeting. |
|---|

SUMMARY OF REPORT

The review is continuing to make progress and will report back again in November 2015 to this committee.
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Background

The Highways and Transport Service is delivered jointly through the Wokingham Highway Alliance. The Alliance is an informal partnership between WSP, Balfour Beatty Living Places (BBLP) and Wokingham Borough Council. Both WSP and BBLP deliver services through term contracts. Both contracts started in April 2008 and have terms of 10 years with up to a 5 year extension.

Analysis of Issues

A project group has been set-up to review the options for delivery of the service post April 2018. A report to this committee in March 2015 set out the objectives of the review and the primary options for delivery post 2015.

The review has made less progress since March than had originally been anticipated primarily due to the head of service having to take time off sick immediately following the March O&S meeting.

In July the review team sent a brief to a number of consultants seeking proposals for supporting the team. As a result of this exercise the team have now appointed 481 Solution's John Nicholson to support the process. John has considerable experience working in both the private and public sectors and has assisted a number of other authorities in making these key service delivery decisions.

The team now has agreed the outline of the review and will follow 6 steps to help reach a decision. The steps are taken from the The Commissioning Academy framework document (https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/70114/Framework-Document-for-Commissioning-Academy.ppt).

1. What's the question?
2. Get to know and work with your customers
3. Define the outcome and priorities
4. What will it look like?
5. How will you get there?
6. Measuring the impact

The team has begun the process of evidence gathering that will inform the stages above. It is anticipated that this will be largely complete by the end of September.

We will bring a further update report to this committee in November.

The programme of review is expected to be largely complete by early 2016 with a view of reporting to executive before the end of this financial year. This allows us complete flexibility with regards to options for service delivery post 2018 as it would allow us the time to carry out any procurement if that is deemed necessary.

FINANCIAL IMPLICATIONS OF THE RECOMMENDATION

The Council faces severe financial challenges over the coming years as a result of the austerity measures implemented by the Government and subsequent reductions to public sector funding. It is estimated that Wokingham Borough Council will be required to make budget reductions in excess of £20m over the next three years and all Executive decisions should be made in this context.

	How much will it Cost/ (Save)	Is there sufficient funding – if not quantify the Shortfall	Revenue or Capital?
Current Financial Year (Year 1)	£0		No financial implication arising from this report.
Next Financial Year (Year 2)	£0		
Following Financial Year (Year 3)	£0		

Other financial information relevant to the Recommendation/Decision

None

Reasons for considering the report in Part 2

None

List of Background Papers

The Commissioning Academy framework document (https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/70114/Framework-Documents-for-Commissioning-Academy.ppt).

Contact Matt Davey	Service Highways and Transport
Telephone No 0118 908 8304	Email matt.davey@wokingham.gov.uk
Date 25 August 2015	Version No. 2.0

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WOKINGHAM BOROUGH COUNCIL EXECUTIVE FORWARD PROGRAMME

THIS DOCUMENT IS A “NOTICE” IN ACCORDANCE WITH
THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)(MEETINGS AND ACCESS TO INFORMATION)(ENGLAND)
REGULATIONS 2012

SEPTEMBER 2015 TO DECEMBER 2015

Updated: 24 August 2015

Executive Meeting 24 September 2015

Ref No.	Subject for Decision	Decision to be taken by	List of Documents to be submitted to the Decision Maker for Consideration and Background Documents	Contact Details (Director/ Author)	Responsible Lead Member	Statement as to whether the item is likely to be considered in private and if so the reasons why
WBC790	Council Owned Companies' Business <i>Purpose: To consider various items related to the business of the Council owned companies, including their trading position</i>	Executive		Graham Ebers/ Stephen McGrail	Keith Baker	
WBC764	North Wokingham Distributor Road <i>Purpose: To consider the specification of a preferred route to form the basis of a planning application</i>	Executive	North Wokingham Distributor Road Refinement Report	Heather Thwaites/ Stephen Bailey	John Kaiser	N/A

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Agenda Item 30.

WBC773	Lease to Bowling Operator in Wokingham <i>Purpose: To enable redevelopment of the Carnival Pool site</i>	Executive		Bernie Pich	Philip Mirfin	Yes – it is likely that part of the report will be considered at a private meeting of the Executive. This is because it is likely that the report will contain information which is commercially sensitive and relates to the financial and business affairs of a person
WBC782	Civil Parking Enforcement <i>Purpose: Approval to apply for Civil Parking Enforcement powers and to approve the release of Capital</i>	Executive		Heather Thwaites/ Helen Allen	John Kaiser	N/A
WBC800	Air Quality Management Area <i>Purpose: To consider designating Air Quality Management Areas in Wokingham and Twyford Town Centres</i>	Executive		Heather Thwaites/Clare Lawrence	Pauline Jorgensen	N/A
WBC803	Appropriation of Public Open Space at Chalfont Park, Lower Earley Way <i>Purpose: To seek consent to enclosing the public open space and to the grant of a lease</i>	Executive		Graham Ebers	Philip Mirfin	N/A
WBC807	Charging for Technical Approval for Highway Structures <i>Purpose: To seek Executive approval for the introduction of new charges for Technical Approval Works</i>	Executive	Procedure for Technical Approval of Highways Structures	Heather Thwaites/ Suppiah Thiruppugalsesan	John Kaiser	N/A
WBC808	Street Lighting Upgrade Project – Joint Contract with Slough, Reading and Wokingham Borough Councils <i>Purpose: To note the outcome of the tender evaluation and gain</i>	Executive		Heather Thwaites/ David White	John Kaiser	Yes – it is likely that part of the report will be considered at a private meeting of the Executive. This is because it is likely that the report will contain information which is

	<i>approval for the joint contract to be awarded and the street lighting upgrade project to proceed</i>					commercially sensitive and relates to the financial and business affairs of a person
WBC809	Revised Wokingham Borough Local Development Scheme 25 Sep 2015-24 Sep 2018 <i>Purpose: To consider the adoption of an updated Local Development Scheme (LDS) to replace the current version</i>	Executive		Heather Thwaites/ John Spurling	John Kaiser	N/A
WBC810	Funding for Wokingham Town Centre Environmental Improvement Programme <i>Purpose: To approve the funding for the Wokingham Town Centre Environmental Improvements</i>	Executive		Heather Thwaites/ Matt Davey	John Kaiser	N/A
WBC797	Shinfield Neighbourhood Plan Pre-Submission Consultation <i>Purpose: To agree the Member and Officer consultation response</i>	Executive	Shinfield Neighbourhood Plan	Heather Thwaites/ Rebecca Bird	John Kaiser	N/A
WBC810	Model of Community Asset Transfer <i>Purpose: To seek approval of a model for dealing with Asset Transfers to Town and Parish Councils and Community Organisations</i>	Executive	Model Community Asset Transfer Policy	Chris Gillett/ Graham Ebers	Philip Mirfin	N/A
WBC811	Bus Service S106 Release <i>Purpose: To approve the release of S106 money for bus services, (Mulberry Grove, Johnson & Johnson)</i>	Executive		Matt Davey/ Heather Thwaites	John Kaiser	N/A

Executive Meeting 29 October 2015

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WBC795	Council Owned Companies' Business <i>Purpose: To consider various items related to the business of the Council owned companies, including their trading position</i>	Executive		Graham Ebers/ Stephen McGrail	Keith Baker	N/A
WBC805	Revenue Monitoring 2015/16 – end of September 2015 <i>Purpose: To consider the Revenue Monitoring Report, including Treasury Management Indicators, to the end of September 2015</i>	Executive		Graham Ebers/ Rob Stubbs	Anthony Pollock	N/A
WBC806	Capital Monitoring 2015/16 – end of September 2015 <i>Purpose: To consider the Capital Monitoring Report to the end of September 2015</i>	Executive		Graham Ebers/Rob Stubbs	Anthony Pollock	N/A
WBC801	Four-Way Building Control Shared Service <i>Purpose: To consider extending the current two-party shared service agreement to a four-way Building Control Shared Service</i>	Executive		Heather Thwaites/ Clare Lawrence	Pauline Jorgensen	N/A
WBC771	Acquisition of a Wokingham Town Centre Property	Executive		Bernie Pich	Philip Mirfin	Yes – it is likely that part of the report will be considered

	<i>Purpose: To enable delivery of the Wokingham Town Centre Regeneration Masterplan</i>					at a private meeting of the Executive. This is because it is likely that the report will contain information which is commercially sensitive and relates to the financial and business affairs of a person
WBC781	New Lease for Property in Wokingham Town Centre <i>Purpose: To enable the regeneration of Wokingham Town Centre</i>	Executive		Bernie Pich	Philip Mirfin	Yes – it is likely that part of the report will be considered at a private meeting of the Executive. This is because it is likely that the report will contain information which is commercially sensitive and relates to the financial and business affairs of a person
WBC799	Primary School Provision Strategy <i>Purpose: To establish the Council's strategy to ensure there are sufficient primary school places over the next three years</i>	Executive		Judith Ramsden/ Piers Brunning	Charlotte Haitham Taylor	N/A

Ref No.	Subject for Decision	Decision to be taken by	List of Documents to be submitted to the Decision Maker for Consideration and Background Documents	Contact Details (Director/ Author)	Responsible Lead Member	Statement as to whether the item is likely to be considered in private and if so the reasons why
WBC804	<p>Council Owned Companies' Business</p> <p><i>Purpose: To consider various items related to the business of the Council owned companies, including their trading position</i></p>	Executive		Graham Ebers/ Stephen McGrail	Keith Baker	N/A

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The Executive will not be holding a meeting in December therefore there are no items programmed for this month.

Members of the Executive:-

Keith Baker	Leader of Council
Charlotte Haitham Taylor	Children's Services
Pauline Jorgensen	Resident Services
John Kaiser	Planning and Highways
Julian McGhee-Sumner	Deputy Leader and Health and Wellbeing
Philip Mirfin	Regeneration and Communities
Anthony Pollock	Economic Development and Finance
Angus Ross	Environment

Note:

Unless the matter has been listed as being likely to be discussed in private, copies of the reports associated with the above decisions will be available no earlier than five days before the meeting at the Council Offices, Shute End, Wokingham; on the Council's website; by contacting a member of the Democratic Services Team on 0118 974 6053 or by emailing democratic.services@wokingham.gov.uk

**EXECUTIVE FORWARD PROGRAMME
CHANGES MADE TO PREVIOUSLY PUBLISHED VERSIONS**

Ref No	Subject	Original Scheduled Date	Notes
WBC654	Country Parks Vision	27 Mar 14	Further refining of the scope of this work is taking place to take account of the whole range of Country Parks on offer within the Borough including those coming through new development. A vision/strategy will be presented later in the year.
WBC755	Library Offer	26 Mar 15 30 Jun 15 24 Sep 15	Deferred for further consideration and development. Date to be confirmed.
WBC771	Acquisition of a Wokingham Town Centre Property	28 May 15 30 Jul 15 24 Sep 15	Deferred to October Executive as further negotiations are required.
WBC764	North Wokingham Distributor Road	28 May 15 25 Jun 15 30 Jul 15	Deferred to September Executive as further work is required to look at alternative options.
WBC782	Civil Parking Enforcement	28 May 15	Deferred as further modelling work is required. Report to be considered at the September meeting
WBC775	Allocation of Development Sites to Wokingham Housing Limited	28 May 15	Deferred in order to resolve some issues regarding the planning applications and parking arrangements for some of the sites. Date to be confirmed.
WBC781	New Lease for Property in Wokingham Town Centre	28 May 15 30 Jul 15 24 Sep 15	Deferred to October as further negotiations are required.
WBC773	Lease to Bowling Operator in Wokingham	25 June 15 30 Jul 15	Deferred to September in order to allow for further negotiations to clarify certain elements of detail.

WBC797	Shinfield Neighbourhood Plan Pre-Submission Consultation	30 Jul 2015	Deferred at the July Executive meeting. Due to be considered at the September meeting.
WBC799	Primary School Provision Strategy	24 Sep 2015	Delayed to October to allow fuller engagement with all stakeholders.
WBC802	Community Asset Transfer (East Park Farm Drive)	24 Sep 2015	Report not required at the present time as consideration is being given to a revised procedure for dealing with asset transfers.

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OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE AND OVERVIEW AND SCRUTINY COMMITTEES

WORK PROGRAMME 2015/2016

Please note that the work programme is a 'live' document and subject to change at short notice.

**The information in this work programme including report titles is draft and is
subject to approval at the meeting of the Committee on 7 September 2015**

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
7 Sept 2015	Balanced Scorecard Quarter 1 2015/2016	To provide performance management information for the Council over the 2015/2016 financial year so the Committee can identify possible areas requiring further action.	Standard Item	Julie Holland
	Open Green Spaces – Update	To receive a presentation from Josie Wragg, Head of Community Services and Pete Baveystock, Service Manager Cleaner and Greener Services on: issues addressed since the last meeting, successes since the last briefing, procurement of the new Contract and future considerations. To seek assurance that the proposed contract would meet the needs of local residents.	Committee request at the 24 March meeting.	Josie Wragg/ Peter Baveystock
	Highways and Transport Service Review Update	To provide the Committee on an update on the progress of the review of the Highways Service Review in light of stakeholder engagement.	Committee request at the 24 March meeting.	Sarah Hollamby/Matt Davey

	Executive Forward Programme	Standing item	To enable the Committee to have foresight of upcoming Executive Decisions	Democratic Services
	Reports from Chairman of Overview and Scrutiny Committees/Work Programme	Standing Item	To enable coordination between the Committee and the Committees.	Committees Chairman

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
2 Nov 2015	<i>Council Tax Single Person Discount Reviews – (provisional)</i>	To receive updated Comparison Data from other authorities	Committee request at November 2014 meeting.	Rob Stubbs
	<i>Update on the Work of the Strategic Asset Project Group and the Asset Management Plan –(provisional)</i>	To provide an update on the work on the Strategic Asset Project Group and the production of the Asset Management Plan	Suggested by Graham Ebers, Director Finance and Resources in October 2014	Graham Ebers/ Chris Gillett
	Executive Forward Programme	Standing item	To enable the Committee to have foresight of upcoming Executive Decisions	Democratic Services

	Reports from Chairman of Overview and Scrutiny Committees/Work Programme	Standing Item	To enable coordination between the Committee and the Committees.	Committees Chairman
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DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
11 Jan 2016	<i>Business Continuity Update – Emergency Alert Mechanisms – (provisional)</i>	To receive an update on Business Continuity Arrangements including arrangements for emergency alerts.	Agreed by the Committee 24 March 2015	Brett Dyson/ Kevin Jacob
	Balanced Scorecard 2015/2016 Quarterly 2 Report	To consider the latest Council performance management information.	Standard Item	Julie Holland
	Executive Forward Programme	Standing item	To enable the Committee to have foresight of upcoming Executive Decisions	Democratic Services

	Reports from Chairman of Overview and Scrutiny Committees /Work Programme	Standing Item	To enable coordination between the Committee and the Committees.	Committees Chairmen
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DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
7 Mar 2016	Balanced Scorecard 2015/2016 Quarterly 3 Report	To consider the latest Council performance management information.	Standard Item	Julie Holland
	Overview and Scrutiny Management Committee and Committees Annual Report 2015/2016	To consider the Committee's Annual Report.	Standard Item	Kevin Jacob
	Executive Forward Programme	Standing item	To enable the Committee to have foresight of upcoming Executive Decisions	Democratic Services
	Reports from Chairman of Overview and Scrutiny Committees /Work Programme	Standing Item	To enable coordination between the Committee and the Committees.	Committees Chairmen

Items to be confirmed.

Library Offer	To provide the Committee with further information relating to the Council's proposed Library Offer for residents which is intended to demonstrate what residents can expect from the Council's library service.	Committee request at the 27 July meeting	Mark Redfearn/ Heather Thwaites
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CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
22 Sept	Annual Report of Wokingham Safeguarding Children Board	To consider the Wokingham Local Safeguarding Children Board's (WSCB) Annual Report	To monitor the work of the WSCB	Children's Services /WSCB
	Children's Partnership	To receive a report on the work of the Children's Partnership which is one of as one of the Health & Wellbeing Board Partnership Groups which have responsibility for the implementation of designated programmes within the Health & Wellbeing Strategy. (One of the functions of the Committee is to scrutinise/review the issues that relate to the implementation of designated programmes within the Health & Wellbeing Strategy that relate to children and young people).	To inform the Committee of the activities of the Partnership to allow its work to be scrutinised/reviewed	Judith Ramsden/ Brian Grady
	Annual Report of Corporate Parenting Board	To receive the annual report of the Corporate Parenting Board	To monitor the implementation of the recommendations of the Looked After Children Review	Judith Ramsden/ Head of Safeguarding and Social Care

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
	Draft Primary School Places Strategy	To consider an update on the development of the Primary School Places Strategy	To receive and update on the input of the task & finish group	Judith Ramsden/Piers Brunning
	The Process of School Budget Setting and funding allocation	Following a scrutiny request, to consider setting up a review of the process around setting school budgets and funding allocation, including the funding formula and opportunities to influence Government	Review request referred from Overview & Scrutiny Management Committee	Rob Stubbs/Alan Stubbersfield
	Children's Services Performance Indicators	To receive an update and monitor Children's Services performance measured by local indicators	Standing Item To enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	School Performance Indicators and Ofsted reports, School Improvement	To receive information on schools' performance, and to review recent Ofsted Reports	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning & Achievement
	Children's Services O and S Committee Forward Programme	To consider the forward programme of the Committee	Standing Item	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
27 Oct	Review of the Effectiveness of Governing Bodies - Monitoring	To receive a monitoring report on the implementation of the approved recommendations the Report on the review of the Effectiveness of Governing Bodies -	To monitor implementation of the Review recommendations	Head of Learning & Achievement/ Governor Services
	Impact of the Apprenticeship Programme	To receive a report giving details of the programme to provide apprenticeships for young people.	To monitor this provision	
	Delivering Effective Safeguarding Services	To receive a regular update, including the impact of the Early Help and Innovations Programme	Standing item to monitor safeguarding services	Head of Social Care and Intervention
	School Improvement and Delivery Model	To receive a report on School Improvement and the Delivery Model	To update the Committee	Head of Learning & Achievement
	Children's Services Performance Indicators	To receive an update and monitor Children's Services performance measured by local indicators	Standing Item To enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	School Performance Indicators and Ofsted reports, School Improvement	To receive information on schools' performance, and to review recent Ofsted Reports	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning & Achievement
	Children's Services O and S Committee Forward Programme	To consider the forward programme of the Committee	Standing Item	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
2 Dec	Primary School Place Strategy	To receive and update on the implementation of the strategy	To monitor the situation in light of following the review request.	
	Delivering Effective Safeguarding Services	To receive a regular update including: <ul style="list-style-type: none"> Update on the development of the MASH. 	Standing item to monitor safeguarding services	Head of Social Care and Intervention/
	Children's Services Performance Indicators	To receive an update and monitor Children's Services performance measured by local indicators	Standing Item To enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	School Performance Indicators and Ofsted reports, School Improvement	To receive information on schools' performance, and to review recent Ofsted Reports Achievement Gap Review	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning & Achievement
	Children's Services O and S Committee Forward Programme	To consider the forward programme of the Committee	Standing Item	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
23 Feb 2016	Delivering Effective Safeguarding Services	To receive a regular update including: <ul style="list-style-type: none"> an update on the recruitment and retention strategy. 	Standing item to monitor safeguarding services	Head of Social Care and Intervention/
	Children's Services Performance Indicators	To receive an update and monitor Children's Services performance measured by local indicators	Standing Item To enable the Committee to assess performance and identify areas of concern	Children's Services Performance & Information Team
	School Performance Indicators and Ofsted reports, School Improvement	To receive information on schools' performance, and to review recent Ofsted Reports	Standing item to enable the Committee to assess performance and identify areas of concern	Head of Learning & Achievement
	Children's Services O and S Committee Forward Programme	To consider the forward programme of the Committee	Standing Item	Democratic Services

COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE
Work Programme from June 2015

Please note that the work programme is a 'live' document and subject to change at short notice.

The information in this work programme is subject to approval at the Committee meeting scheduled for 27 July 2015

The order in which items are listed at this stage may not reflect the order they subsequently appear on the agenda / are dealt with at the scrutiny meeting.

All Meetings start at 7.00pm in the Civic Offices, Shute End, Wokingham, unless otherwise stated.

**COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE
WORK PROGRAMME 2015/16**

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
23 Sept 2015	Upkeep and Maintenance of Sports Pitches	To receive a report on the upkeep and maintenance of sports pitches in the Borough and to consider whether their condition has an impact on usage and revenue.	Referred to the Committee by the OSMC.	Josie Wragg
	Review of Town Centre Regeneration Scheme	To consider further financial information in relation to the business case for regeneration and thus provide assurance relating to the project.	Further information requested by the Committee on 22 June 2015	Executive member for Regeneration / Bernie Pich
	Work Programme	To consider the work programme for the committee for 2015/2016 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
23 Nov 2015	Road Repairs - impact of expected initiatives around customer service and public and ward Member road repair notifications.	To receive an initial report on the issue to include impact of expected initiatives around customer service and public and ward Member road repair notifications so the Committee can seek assurance that current arrangements are effective.	Referred by the Overview and Scrutiny Management Committee	Matt Davey
	Review of Outside Bodies Appointments – Update on Review of the Voluntary Sector by the Deputy Executive Member for Regeneration and Communities	Following on from the work of the Community Partnerships Overview and Scrutiny Committee to receive an update from the Deputy Executive Member for Regeneration and Community Services on the review of voluntary sector outside bodies. This will enable the Committee to seek reassurance regarding the Council's appointment to these outside bodies.	Transferred from Community Partnerships Overview and Scrutiny Management Committee	Brian Grady/ Mark Ashwell

	To assess and review and the potential impact of the Government's Right to Buy Scheme	To consider how to progress a review of this scrutiny review subject.	Review referred to the Committee by the Overview & Scrutiny Management Committee	Stuart Rowbotham/ Simon Price
	Update from Executive Member for Highways and Planning on Council Policy on Houses of Multiple Occupation	For the Committee to receive an update from the Executive Member for Planning and Highways on the Council's policies towards Houses of Multiple Occupation, (HMOs) so that the Committee can seek assurance that adequate measures are in place to protect the interests of residents.	OSMC request at its meeting on 27/07/15 that the Executive Member consider the Council's policy towards HMOs and report back	Councillor John Kaiser/ Clare Lawrence
	Work Programme	To consider the work programme for the committee for 2015/2016 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
20 Jan 2016	Work Programme	To consider the work programme for the committee for 2015/2016 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
14 Mar 2016	Update on the Progress of the Community Café at Shutters, Wokingham Borough Council	To consider an update report on how the project has developed from the group of young people running the Café in order that the Committee can understand the impact and value added of the project.	Requested by the Community Partnership O & S Committee in March 2015 <i>(Transferred from the Community Partnerships O & S Forward Programme)</i>	Brian Grady
	Work Programme	To consider the work programme for the committee for 2015/2016 so that the resources of the committee can be used as effectively as possible.	Standing Item	Democratic Services

POTENTIAL ITEMS FOR REVIEW REFERRED FROM THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
TBC	Possible income generation possibilities from the Cross Rail project	To consider possible income generation opportunities from the Crossrail project.	Referred to the Community Partnerships O & S Committee by the Overview & Scrutiny Management <i>(Transferred from the Community Partnerships O & S Committee Forward Programme).</i>	

HEALTH OVERVIEW AND SCRUTINY COMMITTEE

Work Programme 2015/16 from June 2015

Please note that the work programme is a 'live' document and subject to change at short notice.

The order in which items are listed at this stage may not reflect the order they subsequently appear on the agenda / are dealt with at the scrutiny meeting.

All Meetings start at 7pm in the Civic Offices, Shute End, Wokingham, unless otherwise stated.

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
Tuesday 29 September 2015	Briefing on the impact of the closure of the Independent Living Fund	To determine the possible impact on residents and the Council that the closure of the Independent Living Fund would have	Stuart Rowbotham	Look after the vulnerable Improve health, wellbeing and quality of life	
	Update from Health and Wellbeing Board	To inform HOSC of the work of the HWB and for HOSC to hold the Board to account	Chairman Health & Wellbeing Board	Look after the vulnerable Improve health, wellbeing and quality of life	
	Executive Member for Health and Wellbeing – update on area of responsibility	To update the Committee on his area, including the impact of the delay of the second phase of the Care Act	Democratic Services	Look after the vulnerable Improve health, wellbeing and quality of life	
	Performance Outcomes Report	To monitor performance and identify any areas of concern	CCG	Improve health, wellbeing and quality of life	
	Health Consultation Report	Challenge item	Democratic Services	Improve health, wellbeing and quality of life	
	Healthwatch update	Challenge item	Healthwatch Wokingham Borough	Look after the vulnerable	

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
				Improve health, wellbeing and quality of life	
	Work Programme	Standing item	Democratic Services		

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
Monday 30 November 2015	Report of the possible implications for scrutiny of the Francis Report Working Group – follow up of recommendations	To follow up on recommendations of possible implications for scrutiny of the Francis Report Working Group	Madeleine Shopland	Look after the vulnerable Improve health, wellbeing and quality of life	
	Joint Strategic Needs Assessment update	To provide an update on progress made in refreshing the JSNA	Public Health	Look after the vulnerable Improve health, wellbeing and quality of life	
	Update from Council's representative on Berkshire Healthcare NHS Foundation Trust and Royal Berkshire Hospital Foundation Trust – Board of Governors	Councillor Pitts, be invited to the Committee's September meeting to provide an update on his role and share information where appropriate.	Democratic Services	Look after the vulnerable Improve health, wellbeing and quality of life	
	Update on South Central Ambulance Service	To receive an update on SCAS' performance and plans in order to identify any areas of concern		Look after the vulnerable Improve health, wellbeing and quality of life	
	Performance Outcomes Report	To monitor performance and	CCG	Improve health, wellbeing and	

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
		identify any areas of concern		quality of life	
	Health Consultation Report	Challenge item	Democratic Services	Improve health, wellbeing and quality of life	
	Healthwatch update	Challenge item	Healthwatch Wokingham Borough	Look after the vulnerable Improve health, wellbeing and quality of life	
	Work Programme	Standing item	Democratic Services		

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
Tuesday 26 January 2016	Update on CQC	To gain a better understanding of the work of the CQC	CQC	Improve health, wellbeing and quality of life	
	Update from Health and Wellbeing Board	To inform HOSC of the work of the HWB and for HOSC to hold the Board to account	Chairman Health & Wellbeing Board	Look after the vulnerable Improve health, wellbeing and quality of life	
	Performance Outcomes Report	To monitor performance and identify any areas of concern	CCG	Improve health, wellbeing and quality of life	
	Health Consultation Report	Challenge item	Democratic Services	Improve health, wellbeing and quality of life	
	Healthwatch update	Challenge item	Healthwatch Wokingham Borough	Look after the vulnerable Improve health, wellbeing and quality of life	
	Work Programme	Standing item	Democratic Services		

DATE OF MEETING	ITEMS	PURPOSE OF REPORT AND REASON FOR CONSIDERATION	REPORTING OFFICER AND OFFICER CONTACT	COUNCIL PRIORITY/ UNDERPINNING PRINCIPLE	COMMENTS
Wednesday 23 March 2016	Performance Outcomes Report	To monitor performance and identify any areas of concern	CCG	Improve health, wellbeing and quality of life	
	Health Consultation Report	Challenge item	Democratic Services	Improve health, wellbeing and quality of life	
	Healthwatch update	Challenge item	Healthwatch Wokingham Borough	Look after the vulnerable Improve health, wellbeing and quality of life	

Currently unscheduled topics:

- Draft Quality Accounts
 - Berkshire Healthcare NHS Foundation Trust
 - Royal Berkshire Hospital NHS Foundation Trust
 - South Central Ambulance NHS Foundation Trust
- Update on Berkshire Healthcare Foundation Trust

Report of the Health Overview and Scrutiny Committee

The Committee met on 28 July. The agenda included the following:

- *Update on NHS 111* – HOSC was informed of the progress of the reprocurement of the NHS 111 service. Members noted that following a formal announcement at the National Conference in May, the direction of travel and procurement for NHS 111 and the Out Of Hours services were paused until after September 2015. Revised commissioning standards and supporting procurement advice for integrated services were due in September.
- *Sexual Health Recommissioning* – The Committee received a report and presentation on the recommissioning of sexual health services. Information regarding the age range and genders of those using the sexual health treatment services and the different infections and treatments, was requested to give the Members a clearer picture of local service users and the different infections and treatment.

The Committee's next meeting is 29 September. Agenda items will include:

- *Briefing on the impact of the closure of the Independent Living Fund* – Members requested a briefing to determine the possible impact on residents and the Council that the closure of the Independent Living Fund would have.
- The Executive Member for Health and Wellbeing has been invited to provide an update on his area of responsibility, including performance and also the impact of the delay of the implementation of the second phase of the Care Act.
- *Update from Health and Wellbeing Board* – HOSC have invited the Chairman of the Health and Wellbeing Board to inform the Committee of the Board's work to enable Members to hold the Board to account.
- The Better Care Fund Task and Finish Group will start work in late September and will look at the development of Neighbourhood Cluster arrangements and increased access to General Practice (projects of the Better Care Fund).

Councillor Ken Miall, Chairman of Health Overview and Scrutiny Committee

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